

**LOUDOUN COUNTY FIRE ADVISORY COUNCIL, INC.**

**16600 Courage Court**

**Leesburg, Virginia 22075**

**(703) 777-0333 Fax: (703) 771-5359**

**January 21, 2004**

**Minutes**

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The regular meeting of the Loudoun County Fire Advisory Council was held on January 21, 2004 at the Training Center. The meeting was called to order by Bernie Boteler at 7:30 p.m. and Chair, Jim Cunningham took over when he arrived.

Roll Call: 1, 3, 4, 6, 7, 8, 9, 10, and 12

Absent: 2, 5, 11 and 16

Fire Council Officers Present: Jim Cunningham, Ken Lawson, Bernie Boteler and Karen Spalding

Absent: None.

Also Present: Pat Brandenburg, Roger Martin and Randie Moline

Approval of Minutes: Minutes approved for December 2003 were approved.

Public Comments:

Treasurer's Report: Karen Spalding reported that there is a balance of \$6,034.73. Deposited \$360.00 in dues. Companies 1, 2 and 16 owe for 2003 and 2004.

Committee and Staff Reports

Staff Report: Discussion on fit test. Pat Brandenburg distributed form for equipment update needed from Companies to be returned to Patty Turner, ECC. Also distributed was the report on the issues at Lyme Kiln bridge. Discussion on standards.

Officer Development/Training Committee: Roger Martin discussed upcoming training. The bid is still out on physicals.

Communications: It was proposed to send additional (engine) unit on ambulance calls to construction site injuries. A motion was made by Company 7 and seconded by Company 3 and 10 for a dispatch change to add engine to construction site injuries. Motion carries. It was decided to re-visit again regarding auto and pedestrian hit.

EMS Council Representative: No Report

Commission Report:

Chiefs' Committee: Meeting was cancelled.

HazMat Steering Committee: Some of the new equipment has arrived. Still waiting for radios and lights. Hazmat unit will be housed initially at South Riding. It is also being considered to house the unit at Landsdowne / Ashburn Station.

Chair: Scott Cullers

By Laws Committee: Bylaws were amended as approved.

Committee Members: Shirley Flippo, Kenny Lawson and Bernie Boteler

Standards Committee: Will meet to discuss minimum equipment policies. The committee will be asked to review standards manuals.

Committee Members: Tim Callahan, Pete West, Paul Holsinger, and Gary Corpuz, Co 6.

### Old Business

- A. Box Mapping System is on-going.
- B. Proposed FRG 8.0.3 Station Staffing is on-going.
- C. Training Center Expansion: Approval is getting closer.
- D. Dry Hydrant on Mountville Road in Philomont will have to be moved. It was placed wrong and has created an access problem. Not known if this has been taken care of yet. The hydrant is out of service.
- E. Discussion on Company 1 and 20 split. This was sent back to the Commission. Matter has been tabled.
- F. Discussion on changing the name of the Training Center. A motion was made by Company 7 and seconded by Company 12 to change the name of the Training Center to Fire Rescue Academy. Motion carries. This did not pass the Commission.
- G. Discussion on Hall of Fame award. Awards that would recognize both fire and rescue were discussed. A motion was made by Company 7 and seconded by Company 6 to accept O.R.Dube's recommendation.
- H. The report on the bridge at Lime Kiln Farm was distributed. The bridge is unsafe except to 24 tons limit of unit (water, staff & gear) to cross bridge.

### New Business

Company 2 is experiencing problems with tones.

The INOVA manuals will be distributed in March 2004.

Discussion on meeting of Fire and EMS Councils to form one council body.

Company 1 request for minutes to be added to county website. Discussed if truck fails to get out it is taken out of service.

Company 3 initiated discussion on alarms.

Company 6 Assistant Chief will be covering for Chief.

Company 10 new equipment has arrived.

Company 12 Suggested that articles be placed in Newspaper to educate citizens.

Announcements

IMS training scheduled for February 7, 2004. Contact Scott Cullers.

Chair requested that companies provide Karen with their delegate / alternate contact information.

Meeting adjourned at 9:20 p.m. The next meeting will be held on February 18, 2004.

Respectfully submitted,

Karen Spalding  
Recording Secretary/Treasurer  
Loudoun County Fire Advisory Council, Inc.

Jan04